

Little Flower Union Free School District
Board of Education
Regular Meeting
Tuesday October 17, 2023
Library– 4 p.m.

Joseph Delgado, President
Corinne Hammons, Vice President
Marilyn Adsitt
Frank Caliguiri
Laura Cangemi
Marie Davis
Steven Gellar
Bridgette Waite

MEMBERS PRESENT

Nancy Hancock

MEMBERS ABSENT

Harold Dean, Superintendent
Robert Scappatore, Principal
Kathleen Nolan, School Business Assistant/ District Treasurer
Ashley Harlin, District Clerk

ALSO PRESENT

1. 3:58 p.m. meeting called to order and Superintendent Dean led the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. District Clerk administered Oath of Office to newly appointed board member Marie Davis.

NEW BOARD
MEMBERS

3. President Delgado welcomed all and commented on article for school-based health services. Collection from BOE to MJF Foundation for Parkinson's research in Dwayne Adsitt's honor.

BOARD PRESIDENTS
REPORT

4. Superintendent Dean reported on the following:

SUPERINTENDENTS
REPORT

4:04 p.m. F. Caliguire arrived to meeting.

District Updates– Thanked the board for their support and discussed Board Appreciation Week, gave all members their certificates. Will need to select NYSSBA Voting Delegate for October Convention. Strong Summer school numbers with our largest FTE to date. 2023 Building Condition Survey- allows the district to identify urgent needs within the facility. Summarized the status of the Federal and State Grants that the district holds. Audit review committee set to meet and present the findings for 2022-2023 year at the November meeting. Extended School Year attendance policy for districts. Action for school-agency agreement. 21st Century after-school program ran well throughout ESY. Filed 21st Century program report. Weekend program planning underway. OMH

Trauma Mitigation Grant update; training with core group of staff who will help implement. Rightpath Curriculum PD- sessions with Right Reasons technology to assist with software.

- **Regional Updates-** ESBOCES- attended Accreditation and Strategic Planning meeting. Nassau-Suffolk Bar Association resources from summer law conference. LISEA presentation showing snapshot of special education in New York State. Handle With Care initiative- Law enforcement commitment to notify school districts when there is a potentially traumatic incident with school-aged children on site.
- **Statewide Updates** – NYSED- Presentation from the Office of Accountability; data submitted. Two memos on the Connecticut court decision to extend Free and Appropriate Public Education to students with disabilities, decision extends it to 21 + 365 days. Review of NYS Graduation measures as presented to the Board of Regents. Online survey for revised tuition methodology. NYSCOSS conference in Saratoga. NYSSBA- Conference in Buffalo, Joe Delgado attending to represent Little Flower.

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| 5. | R. Scappatore presented the combined report as follows:
PBIS program kick-off; teachers spent first few weeks of school studying student handbook, GIANT Matrix, and PBIS model to help students know exactly what is expected of them for the school year. Kickoff had great activities; photobooth, jeopardy etc. Students gave insight for new incentives. 65 out of 100 students earned first incentive. Since July we have received many intake packets, we have accepted 16 students. Postive summer numbers, which is great momentum for the district. Hoping to give Agency time to contribute to enrollment, before adding more day students to the population. After school program underway with overwhelming enthusiasm from the students, many diverse programs offered. | PRINCIPAL'S/
DIRECTOR'S REPORT |
| 6. | S. Gellar moved, M. Adsitt seconded, carried 8-0 to approve the consent agenda. | CONSENT AGENDA |
| 6.1 | S. Gellar moved, M. Adsitt seconded, carried 8-0 to approve minutes of the Organizational and Regular Meeting of Monday July 10, 2023. | Minutes |
| 6.2 | | FINANCIAL MATTERS |
| | | Treasurer's Report |
| b.1 | S. Gellar moved, M. Adsitt seconded, carried 8-0 to accept the Treasurer's Reports for the month of June 2023. | |

- b.2 The Board President acknowledged receipt of the schedule of bills for the months of: Schedule of Bills

July 2023: WN-1, WN-2, & WN-3
 August 2023: WN-5, WN-6, & WN-9

- b.3 The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 8/31/23. Accounts Receivable

- b.4 S. Gellar moved, M. Adsitt seconded, carried 8-0 to accept the Claims Audit Report for the months of June and July 2023. Claims Audit Report

- b.5 S. Gellar moved, M. Adsitt seconded, carried 8-0 to approve the proposed General Fund Budget Transfers as follows: Budget Transfers

LITTLE FLOWER UFSD

PROPOSED BUDGET TRANSFER SCHEDULE - GF TRANSFERS 2023-24		GENERAL SUPPORT	
ACCOUNT	DESCRIPTION	TRANSFER IN	TRANSFER OUT
A1240.1	SUPERINTENDENT INSTR SALARIES		5,000.00
A1620.43	O&M - FUEL OIL EXPENDITURES	5,000.00	
A1620.40	O&M - CONTRACTUAL	12,500.00	
A1620.401	O&M - TELEPHONE/INTERNET		12,500.00
A1310.49	BOCES - GASB 45/OPEB	18.00	
A1680.49	BOCES-CENTRAL DATA PROCESSING		2,094.00
A2250.49	BOCES - SPECIAL ED CLASS	2,076.00	
A2020.151	INSTRUCTIONAL SALARIES EXTRA	78,645.00	
A2020.16	BLDG OFFICE STAFF SALARIES		78,645.00
TOTAL TRANSFER		98,239.00	98,239.00
NET TRANSFER		0.00	

- b.6 The Board President may acknowledge receipt of Enrollment Projection for July/August 2023. Enrollment Projection

- 6.3 The Board President acknowledged receipt of the following CSE Recommendations:
CSE Recommendations
- #62079
#887635
- 6.4 S. Gellar moved, M. Adsitt seconded, carried 8-0 to approve the following personnel items: PERSONNEL
- a. Establish one Security position, 1.0 FTE, effective September 1, 2023. Staffing Positions
- b. Christine Engelbert, 1:1 Aide appointed to F/T permanent position. Employees Leaving District PT Temporary
- c. Child Care Leave Employees Leaving District F/T Temporary
Jessica Cartelli, Teaching Assistant, for a period starting September 1, 2023 through June 30, 2024.
- FMLA
Derek Kendall, Physical/Health Education, for a 12 week period starting September 5, 2023 through November 30, 2023 (use of sick leave allocation, any remaining balance unpaid).
- Roni Schunk, Teaching Assistant, for a period starting September 5, 2023 (use of sick leave allocation, any remaining balance unpaid).
- d. Danielle Williams, Teaching Assistant, effective August 31, 2023 for other employment. Employees Leaving District FT Permanent
- e. Arielle Manzo, Teaching Assistant, effective September 8, 2023. Employees Leaving District FT Temporary
- f. Appoint Carla Gitto, Teaching Assistant, leave replacement, effective September 1, 2023, Certification TA Level I. Salary per LFTA Contract (HS, Step 2) no benefits. Employees Entering District FT Temporary

Appoint Justin Koprowski, Teaching Assistant, effective September 1, 2023, Certification TA Level I. Salary per LFTA Contract (BA, Step 1) no benefits.

Appoint Ariel Manzo, Teaching Assistant, effective September 1, 2023, Certification Level I. Salary per LFTA Contract (HS+75, Step 1) no benefits.

Appoint Jake Zosimo, Teaching Assistant, effective September 1, 2023, Certification TA Level 1. Salary per LFTA Contract (HS+60, Step 1) no benefits.

- g. Appoint Christine Engelbert, Teaching Assistant, 1.0 FTE Employees Entering
probationary position, effective September 1, 2023, to District FT Permanent
August 31, 2027, salary and benefits per LFTA (HS+15, Step 1).

Appoint Dani Grafer, Guidance Counselor, 1.0 FTE, probationary position effective September 1, 2023 to August 31, 2027, Certification School Counselor, salary and benefits per LFTA Contract (MA, Step 1).

Appoint Dylan Vecchione, Security, 1.0 FTE, Civil Service appointment, effective September 1, 2023, salary \$25,000, benefits per Non-Unit Staff Agreement.

h.	<u>Position</u>	<u>Employee</u>	Stipends 2023-2024
	Student Resource Coordinator	Gregory Dates	
	SSEC Coordinator	James Mercurio	
	Data Coordinator	Justine Samuelson	
	CSE Chairperson	Jessica Schmalfluss	
	CSE Chairperson	Kathleen Reilly	

- i. Individual Aides-Hourly at \$17.25/hr
- | | |
|---------------------|-----------------------|
| Aliano, Robert | Gerlach, Alice |
| Black, Jason | Hernandez, Alexandria |
| Bloom, Jacqueline | Neails, Moishea |
| Carrera, Jean Marie | Roman, Patricia |
| Casazza, Camren | Saric, Jonathan |
| Cramer, Aniah | Scappatore, Alyssa |
| Dates, Mya | Terry, Dayana |
| Dorre, Bryan | Vu, Aidan |
| Finnigan, Rebecca | Wilson, Monique |

Individual Aides-Hourly at \$17.75/hr

Brown, La'Verne	Sloan, Ryan
Collier, Ruth	

Individual Aides-Hourly at \$18.25/hr

Smith, Tabbatha	Wright, Barbara
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- j. Tiffany Wallahora, Teaching Assistant, Tenure effective 09/16/23 (Probationary Appointment 09/16/19 to 09/15/23). Tenure Appointments
7. New Business
- 7.1 S. Gellar moved, C. Hammons seconded, carried 8-0 to approve President, Joseph Delgado as Voting Delegate to the NYSSBA Convention, October 26, 2023. NYSSBA Voting Delegate
- 7.2 F. Caliguiri moved, S. Gellar seconded, carried 8-0 to approve the Shared Services Agreement in the amount of \$157,500 for the 2023-2024 school year. LFCFS Service Contract
8. Board Forum
- Comments included resolutions meeting content, management of programs and funding, positive programming developments for students including weekend clubs, behavior incentive model, and representing special acts at advocacy events such as NYSSBA.
9. 5:05 pm S. Gellar moved, F. Caliguiri seconded, carried 8-0 to adjourn. Adjournment

Respectfully submitted,

Ashley Harlin
District Clerk

Approved: _____